

Bank reconciliation

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It must be the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered on a debit basis.

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 2021

Prepared by (Name and Role):

Date: 28/04/2021

	£	£
Balance per bank statements as at 31/3/21:		
Current	500.0	
Savings	2,986.5	
	<hr/>	3,486.5
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/21 (enter these as negative numbers)		
chq 846	(40.00)	
chq 862	(186.08)	
chq 861	(60.00)	
	<hr/>	(286.08)
Add: any un-banked cash as at 31/3/21		
	<hr/>	-
Net balances as at 31/3/21 (Box 8)		<u><u>3,200.5</u></u>